

**JASPER COUNTY COMMUNITY CORRECTIONS
EMPLOYMENT APPLICATION**

Rec'd:

by:

1. Personal information

Your Name:

First	Middle	Last
-------	--------	------

For what position are you applying:

Your Address including City State and zip code.

Telephone	E-mail Address
-----------	----------------

Your Social Security No:	Your Driver's License No:
--------------------------	---------------------------

Are you legally authorized to work in the United States?
 Yes No

2. Educational information
Please provide the following information concerning **high schools** that you have attended

School's Name and address including city, state and zip:

List extra curricular activities you were involved in:	Did you graduate from this school? <input type="checkbox"/> Yes <input type="checkbox"/> No.
--	---

Use the space below if you attended two high schools:

School's Name and address including city, state and zip:

List extra curricular activities you were involved in:	Did you graduate from this school? <input type="checkbox"/> Yes <input type="checkbox"/> No.
--	---

Below, provide information concerning Colleges and Professional Schools you have attended.

School's Name and address including city, state and zip:

Major Course of Study:	Minor (if applicable)	Degrees or certificates earned by you at this school
------------------------	-----------------------	--

No. of Hours Completed:	Class Rank _____ out of _____	Grade point average	Did you graduate from this school? <input type="checkbox"/> Yes <input type="checkbox"/> No.
-------------------------	----------------------------------	---------------------	---

School's Name and address including city, state and zip:

Major Course of Study:	Minor (if applicable)	Degrees or certificates earned by you at this school
------------------------	-----------------------	--

No. of Hours Completed:	Class Rank _____ out of _____	Grade point average	Did you graduate from this school? <input type="checkbox"/> Yes <input type="checkbox"/> No.
-------------------------	----------------------------------	---------------------	---

**JASPER CO. COMMUNITY CORRECTIONS,
APPLICATION, PAGE 2 Colleges and Professional Schools (continued)**

School's Name and address including city, state and zip:

Major Course of Study:	Minor (if applicable)	Degrees or certificates earned by you at this school
------------------------	-----------------------	--

No. of Hours Completed:	Class Rank	Grade point average	Did you graduate from this school? <input type="checkbox"/> Yes <input type="checkbox"/> No.
	_____ out of _____		

Below, list professional seminars and workshops you have attended

School's Name and address including city, state and zip:

Major Course of Study:	Minor (if applicable)	Degrees or certificates earned by you at this school
------------------------	-----------------------	--

No. of Hours Completed:	Class Rank	Grade point average	Did you graduate from this school? <input type="checkbox"/> Yes <input type="checkbox"/> No.
	_____ out of _____		

Below, list professional seminars and workshops you have attended

Name of workshop or seminar:

Seminar Presenter:	Location:
--------------------	-----------

List skills you attained, or certificates you earned due to the attendance at this workshop or seminar.

Below, list professional seminars and workshops you have attended

Name of workshop or seminar:

Seminar Presenter:	Location:
--------------------	-----------

List skills you attained, or certificates you earned due to the attendance at this workshop or seminar.

Below, list professional seminars and workshops you have attended

Name of workshop or seminar:

Seminar Presenter:	Location:
--------------------	-----------

List skills you attained, or certificates you earned due to the attendance at this workshop or seminar.

Below, list professional seminars and workshops you have attended

Below, fill out the requested information about your work history. Begin with your current job, and work backwards to your first job.

Name and address of Company	Telephone	Work Dates From	to
	Your job title and duties		

Reason for leaving

Name and address of Company	Telephone	Work Dates From	to
	Your job title and duties		

Reason for leaving

Name and address of Company	Telephone	Work Dates From	to
	Your job title and duties		

Reason for leaving

Name and address of Company	Telephone	Work Dates From	to
	Your job title and duties		

Reason for leaving

Name and address of Company	Telephone	Work Dates From	to
	Your job title and duties		

Reason for leaving

JASPER CO. COMMUNITY CORRECTIONS,

APPLICATION, PAGE 4

References

Below, Provide us with at least three references of people who have known you at least one year. Do not list relatives, please.

Name	address, including city, state, and zip
Telephone	How long has this person known you?
What is the basis of your relationship with this person? (friend, co worker, etc)	

Name	address, including city, state, and zip
Telephone	How long has this person known you?
What is the basis of your relationship with this person? (friend, co worker, etc)	

Name	address, including city, state, and zip
Telephone	How long has this person known you?
What is the basis of your relationship with this person? (friend, co worker, etc)	

Name	address, including city, state, and zip
Telephone	How long has this person known you?
What is the basis of your relationship with this person? (friend, co worker, etc)	

Name	address, including city, state, and zip
Telephone	How long has this person known you?
What is the basis of your relationship with this person? (friend, co worker, etc)	

JASPER CO. COMMUNITY CORRECTIONS,

APPLICATION, PAGE 5

Criminal History

List below, all traffic charges of which you were either **found guilty or pled guilty**. Do not list charges for which you were not found guilty. Do not list warnings or notices to repair.

Date	Charge	Fine	
Police department	City	State	

Date	Charge	Fine	
Police department	City	State	

Date	Charge	Fine	
Police department	City	State	

List below any **Criminal charges** of which you ever been charged with, pled guilty to or was convicted of

Date	Charge	Fine	
Police department	City	State	

Date	Charge	Fine	
Police department	City	State	

Date	Charge	Fine	
Police department	City	State	

Fill in the information below if you served in one of the branches of the armed forces.

In what branch of service did you serve:		

What were your main duties:	List the training you received, not including basic.

Did you receive a dishonorable discharge? <input type="checkbox"/> yes <input type="checkbox"/> no	
--	--

PAST ADDRESSES: List the requested information concerning your past addresses

Address:		<input type="checkbox"/> Owned	<input type="checkbox"/> Rented
City	State		
Dates you lived at this address: From	To		

Address:		<input type="checkbox"/> Owned	<input type="checkbox"/> Rented
City	State		
Dates you lived at this address: From	To		

Address:		<input type="checkbox"/> Owned	<input type="checkbox"/> Rented
City	State		
Dates you lived at this address: From	To		

Place a check in the boxes to highlight your skills and talents. Use the comment boxes to tell us more about what you can do.

<input type="checkbox"/>	Accounting, bookkeeping	Comments
<input type="checkbox"/>	Cooking	Comments
<input type="checkbox"/>	Computer skills	Comments
<input type="checkbox"/>	Emergency Medical	Comments
<input type="checkbox"/>	Languages	Comments
<input type="checkbox"/>	Defensive tactics	Comments
<input type="checkbox"/>	Other talents	Comments

Have you ever been accused of, charged with, convicted of, or pled guilty to sexual harassment or sexual abuse or misconduct? Yes No

Have you ever been civilly or administratively charged with or convicted of sexual harassment, sexual abuse, or sexual misconduct? Yes No

AUTHORIZATION AND RELEASE

I hereby certify that the information provided by me in this application is true and complete to the best of my ability. I understand that lying or misrepresentation on this application is cause for dismissal from employment if the misrepresentation is discovered after I have accepted a position with the County of Jasper Community Corrections Center. I authorize investigators to conduct a background investigation of my history and agree to hold harmless the Jasper Co. Community Corrections center, The County of Jasper, and any persons responding to this inquiry by providing information about me.

Applicant

Date