

REGULAR MEETING OF THE JASPER COUNTY BOARD OF COMMISSIONERS
June 2, 2014

PAGE 219

The Jasper County Board of Commissioners met this date at 8:15 A.M. in the Commissioners' Room, Suite 202, of the Jasper County Courthouse located at 115 West Washington Street, Rensselaer, Indiana, with the following members present: Kendell Culp, Richard E. Maxwell and James A. Walstra. Also present was the Auditor of Jasper County, Kimberly K. Grow; Deputy Auditor, Donna J. Horner; Highway Engineer/Supervisor, Jack R. Haberlin and the Attorney who represents the Commissioners, Eric Beaver. The meeting was called to order and those present stood and recited the Pledge of Allegiance led by Brad Cozza, Manager of the Jasper County Airport.

CLAIMS: Mr. Walstra made a motion to approve the claims as presented. Mr. Maxwell seconded and the motion carried.

PAYROLL CLAIM & ALLOWANCE DOCKETS: Mr. Maxwell made a motion to approve the Payroll Claim & Allowance Dockets for the check dates equal to May 15, 2014 and May 30, 2014. Mr. Walstra seconded and the motion carried.

MINUTES: Under the Retired Iron Club / Fairgrounds heading, clarification is needed on the sentence that reads "You would be required to reserve the building and pay the deposit like any other building at the fairgrounds". Mr. Culp clarified that if the building is being reserved by the Retired Iron Club, no deposit would be required. Mr. Maxwell made a motion to approve the Minutes of the Regular Meeting held on May 5, 2014 with the one correction. Mr. Walstra seconded and the motion carried.

BURIED CABLE PERMITS: Mr. Walstra made a motion to approve the following buried cable permits. Mr. Maxwell seconded and the motion carried.

CENTURYLINK:

ACT #647235 For the purpose of replacing and existing buried cable that was struck by lightning in Kankakee Township. There is no tile in the area. (Permit #686)

ACT #652536 For the purpose of providing telephone service in Milroy Township. There is no tile in the area. (Permit #687)

STORAGE / MICROFILM: Beth Warren, Recorder, submitted a quote from Castongia's in the amount of \$2,300.00 for a safe. The safe will be used to store microfilm off-site at the Highway Department. Discussion took place in regards to the size of the safe and if it would fit into the doors at the Highway Department. Mr. Walstra made a motion to purchase the safe from Castongia's at a price of \$2,300.00 providing it will fit through the doors. Mr. Maxwell seconded and the motion carried.

PERMISSION TO REPLACE PART-TIME / COMMUNITY CORRECTIONS: William Wakeland, Director / Community Corrections, was present to request permission to fill a part-time Correctional Officer position. Mr. Wakeland stated that he wants to point out that this is the fifth time in the past year that I have had to come before you to refill a part-time position. Of the four part-time employees, one left for a full-time position, one is actively seeking a full-time position and one has interviewed for a full-time position. Mr. Wakeland stated that, out of the 4 ½ years that he has been with Community Corrections, we have hired at least 15 Correctional Officers. I really think we need to stop and look into whether or not hiring part-time employees is really saving us anything. We would have to hire eight (8) part-time employees (keeping them under 30 hours per week) to meet the PREA requirements (new federal requirements) of keeping a female and male guard on every shift. This does not count covering holidays, vacation, and sick time. Mr. Wakeland will be sitting down with the Advisory Board this month to discuss whether it would be a better solution in the long run to hire four (4) full-time and two (2) part-time employees. Mr. Maxwell made a motion to approve the replacement of the part-time position. Mr. Walstra seconded and the motion carried.

UIFSA PILOT PROGRAM / PROSECUTOR: Christine Haskell, Prosecuting Attorney, has advised per letter that Kim Hitchcock, IV-D Director, and Ashley Clark, Case Manager, have been asked by the state child support enforcement agency to participate in the creation of a UIFSA pilot program in Indianapolis from July 8-10. The hotel and other expenses of this conference will be paid from the IV-D Incentive Fund. Mr. Maxwell made a motion to approve. Mr. Walstra seconded and the motion carried.

ASSESSOR / CONFERENCE & TRAINING REQUESTS: Dawn Hoffman, Assessor, has requested permission for herself and two (2) staff members to attend the summer conference to be held August 26-29 in Indianapolis. Costs will include registration, lodging, hotel, meals and mileage.

Ms. Hoffman requested permission to attend the NW District meeting to be held on June 6 in LaPorte County. Expenses include registration fee and mileage.

Jasper County will be hosting the 3rd quarter NW District meeting at Sandy Pines on July 11. Permission for Ms. Hoffman and two (2) staff members to attend was requested. The only expense will be the registration fee.

Mr. Maxwell made a motion to approve all three (3) requests with the exception of mileage which will not be paid if the county car is available for use. Mr. Walstra seconded and the motion carried.

VETERANS OFFICER / MEETING: Patrick Donnelly, VSO, has requested permission to attend the quarterly meeting for We Honor Veterans in Valparaiso on June 10. Since June 10th is a scheduled day off for Mr. Donnelly, he would like permission to leave from his home to attend the meeting and turn in a claim for his mileage and time. Discussion took place regarding the use of the county car. The suggestion was made to have Mr. Donnelly take the vehicle home the evening before the meeting. Mr. Walstra made a motion to approve with the use of the county vehicle. Mr. Maxwell seconded and the motion carried.

DISTRICT MEETING / RECORDER: Beth Warren, Recorder, has requested permission to attend the Northwest & Northeast District County Recorder's Meeting to be held on Wednesday, July 23 in Middlebury. Costs will include a registration fee of \$35.00 and one (1) night of lodging. Ms. Warren plans to pay for the accommodations and registration out of her Continuing Education Fund. The county car will be used for transportation. Mr. Maxwell made a motion to approve the request. Mr. Walstra seconded and the motion carried.

TRUE TAX VALUE PROPOSAL / ASSESSOR: Dawn Hoffman, Assessor, submitted a Letter of Engagement with Nick Tillema, Attorney at Law, for the Commissioners' approval. The letter serves as a formal proposal to act as a consultant and possible expert witness on Ms. Hoffman's behalf in the potential litigation involving the properties located at 107 N. Cullen Street, Rensselaer, Indiana and 310 N. Halleck Street, DeMotte, Indiana. Ms. Hoffman explained that CVS is requesting a substantial reduction in assessed value and the appraisal would be used to substantiate the current assessed value. Mr. Maxwell made a motion to approve the contract with Mr. Tillema. Mr. Walstra seconded and the motion carried.

PICTOMETRY / SECOND FLYOVER: Dawn Hoffman, Assessor, submitted a Letter of Intent stating that it is Jasper County's intention to have a second flyover to be performed in the Spring of 2015 prior to leaf cover as outlined in the contract. Mr. Maxwell made a motion to approve the Letter of Intent to Pictometry for the second flyover. Mr. Walstra seconded and the motion carried.

SCHNEIDER / TRAINING: Mr. Culp stated that Schneider is the company that will be replacing WTH. Ms. Hoffman explained that her office would be updating the land use layer which will require training on the ArcGIS. Mary Scheurich, Director / Planning & Development, will also need training on addressing and Shannon Kellner, Auditor's Office, will need training on how to do splits. The cost for the software and training will be \$15,100.00. Ms. Hoffman stated that Kim Grow, Auditor, has offered to use the money within her budget that was set aside for new software in the Auditor's office. Mr. Maxwell made a motion to approve the \$15,100.00 for the additional layers and training as needed. Mr. Walstra seconded and the motion carried.

REZONE / BARKLEY TOWNSHIP (KAEB PROPERTIES): A request was made to change the zoning classification of real estate in Barkley Township from the **A1 Conservation Agriculture District** to the **A4 Agricultural Business District**. Mary Scheurich, Director / Planning & Development, explained that Kaeb Properties is located in the northeast corner of the intersection located at SR 14 and 49. It is the applicant's intention to provide agricultural supplies. The Plan Commission did unanimously approve the request. Mr. Maxwell made a motion to approve **Ordinance No. 6-02-2014A**. Mr. Walstra seconded and the motion carried.

REZONE / NEWTON TOWNSHIP (ZEIDER): A request was made to change the zoning classification of real estate in Newton Township from **A1 Conservation Agriculture District** to the **A4 Agricultural Business District**. Mrs. Scheurich stated that the applicant has an existing building where he sells fertilizer and agriculture chemicals. The intention is to expand a little bit and have a full-time employee. Mrs. Scheurich stated that the applicant had originally asked to rezone the entire parcel; however, they opted to go with just the north 10 acres of his 22 acre parcel. Mr. Walstra made a motion to approve **Ordinance No. 6-02-2014B**. Mr. Maxwell seconded and the motion carried.

PUBLIC HEARING / CUMULATIVE BRIDGE FUND: A public hearing was held at 9:00 A.M. to consider the reestablishment of a Cumulative Bridge Fund under the provisions of Indiana Code 8-16-3 for the purposes stated therein: constructing, maintaining, or repairing bridges, approaches or grade separations of the bridges located in Jasper County. Proposed fund will not exceed \$.01 per \$100 of Assessed Valuation. The proposed fund would be levied beginning with taxes due and payable in the year 2015 and would continue annually until reduced or rescinded. There was no public comment. Mr. Maxwell made a motion to approve **Resolution No. 06-02-2014A**. Mr. Walstra seconded and the motion carried.

HIGHWAY DEPARTMENT / GRINDER: Mr. Haberlin stated that the parts for the grinder will cost \$7,300.00. The original cost of the grinder was \$41,580.00 and was purchased with recycling grant money. Mr. Haberlin stated that Homer Lakin, Highway Department, is obtaining prices for a new grinder as well as possible trade-in value.

ROAD WORK / HIGHWAY: Mr. Haberlin stated that there should be approximately \$800,000.00 remaining to be used for roadwork. If we do the 5 ½ mile lay over CR 400N and Sandpiper Drive, we would be at 5.8 miles that we pave. If they cost a ballpark \$75,000.00, that's \$435,000.00. That would leave us \$365,000.00 before the chip and seal. The ballpark cost of chip and seal is \$17,000.00 per mile allowing us 21 miles. Further discussion took place.

PUBLIC HEARING / CUMULATIVE CAPITAL IMPROVEMENT FUND: A public hearing was held at 9:10 A.M. to consider the reestablishment of a Cumulative Capital Improvement Fund under the provisions of Indiana Code 36-9-16 for the purposes stated herein: construction and repair of county roads in Jasper County. The proposed fund will not exceed \$.0385 per \$100 of Assessed Valuation. The proposed fund would be levied beginning with taxes due and payable in the year 2015 and would continue annually until reduced or rescinded. There was no public comment. Mr. Culp stated that, just for clarification, the \$.0385 raises approximately \$1 million to be used for county roads. Mr. Walstra made a motion to approve **Resolution No. 06-02-2014B**. Mr. Maxwell seconded and the motion carried.

POSTAGE METER: Attorney Beaver stated that the existing agreement with Pitney Bowes will expire on August 4. The intention is to proceed with placing a postage meter from Indiana Mailing Systems within the Sheriff's Department at this time. The current postage meters located in the Courthouse and Annex building would then be replaced in August with new meters from Indiana Mailing Systems. Attorney Beaver presented the lease agreements with Indiana Mailing Systems for signatures. The agreements were approved at the May meeting. Attorney Beaver presented a draft of the Notice of Termination to send to Pitney Bowes for review.

DONNELLY PROPERTY / PURCHASE AGREEMENT: Attorney Beaver stated that he has had further discussion with the Environmental Consultant who performed the Phase I report. The report revealed no grounds to confirm any suspicion that there could be contamination by reason of the prior activities on the property. Attorney Beaver presented the Commissioners with the Purchase Agreement between the Estate of Ralph E. Donnelly and Jasper County.

DONNELLY PROPERTY / PURCHASE AGREEMENT CON'T: The Agreement has been signed by Patrick J. Donnelly, as Successor Personal Representative of the Estate of Ralph E. Donnelly. Once the agreement is signed by the Commissioners, it will then need to go before the County Council. Attorney Beaver will review the statute to see if separate language for an ordinance is needed for the Council. Mr. Walstra made a motion to approve the Purchase Agreement for the Donnelly property. Mr. Culp seconded and the motion carried. Let the record show that Mr. Maxwell abstained.

LIMESTONE EXTERIOR / COURTHOUSE: Attorney Beaver stated that discussion took place at the last meeting regarding the advertisement of bids for patching, cleaning and preserving the limestone exterior of the Courthouse. Mike Diedam has been working with Attorney Beaver in regards to the technical materials needed to draw up the bid. The advertisement was submitted for approval. Concern was expressed on the consistency of the bids. Mr. Culp suggested advertising for two different bids – one for the main part and one for the clock tower. After further discussion took place, the decision was made to have Attorney Beaver advertise the bid with two alternates. The advertisement will also be revised to state that the bidders should include their qualifications and that the patching will specify that it is tuck pointing and repairing of damaged limestone.

STOCKMAN FURNITURE SERVICE / QUOTES: Mr. Culp stated that a quote was received last month from Diedam to replace the wood divider and swing gates located in the Circuit Courtroom. The existing divider and gate do not meet ADA specifications. Due to the cost of the project, a second quote was requested from Stockman Furniture Service. The following quote to build and finish the new audience divider out of quarter saw oak in the Circuit Courtroom was submitted: \$16,500.00

The price includes removal of the existing divider and installation of the new divider. The price also includes four (4) new gates with double action hinges. The new entry gates will be handicap accessible. The finish and design will match exiting woodwork in Circuit Court.

Mr. Culp stated that the quote from Stockman Furniture Service needs to meet ADA specifications.

Also submitted by Stockman Furniture Service was a quote in the amount of \$1,950.00 for various repair, strip and refinish work within the Recorder's bathroom.

Mr. Maxwell made a motion to approve both quotes as submitted by Stockman Furniture Service. Mr. Walstra seconded and the motion carried.

AIRPORT / FARMGROUND: Brad Cozza, Airport Manager, was present to follow-up on the front ten (10) acres. Mr. Maxwell replied that it will be cut for hay.

JAIL FACILITY / UPDATE: Kurt Stevens, KB Solutions, reported that the project is almost complete and ready to balance. A progress meeting will be held tomorrow.

ECONOMIC DEVELOPMENT ORGANIZATION: Kevin Kelly, President / Economic Development Organization, was present to give an update. Mr. Kelly reported that the Tourism Commission will have a booth at the Air Show.

RECYCLE LEAN-TO: Mr. Haberlin reported that the Highway will be providing a recycle lean-to at the north lot. The cost for materials will be approximately \$3,000.00.

BRIDGES / POSSIBLE REPAIR WORK: Mr. Haberlin reported that some bridges have been reviewed that we may want to consider doing some repairs on. They are not in need of repair where it's destitute; however, they are the next category up. The sooner we work on them, the more money we save. A general estimate of repair costs for the next four (4) bridges was distributed and reviewed. In response to a question from Mr. Maxwell, Mr. Haberlin replied that all of the bridges are rehab only. None are in need of replacement. Mr. Culp asked Mr. Haberlin about the culverts located on CR 1500N. Mr. Haberlin replied that they are to be looked over; however, he doesn't really have any concerns with them.

At this time, the meeting was recessed until after the Drainage Board Meeting.

AFTER THE DRAINAGE BOARD MEETING:

There being no further business, Mr. Culp stated that the meeting would be continued until Monday, June 9 with an Executive Session being held at 8:30 A.M. and the Continued Meeting being held at 9:00 A.M.

JASPER COUNTY BOARD OF COMMISSIONERS:

Kendell Culp, President

James A. Walstra, Vice President

Richard E. Maxwell, Member

ATTEST:

Kimberly K. Grow, Auditor of Jasper County

* * * * *