JASPER COUNTY PLANNING & DEVELOPMENT  
(219) 866-4908  
BEFORE YOU BUILD

1. Completed Application Form

2. Survey if available – Site Plan showing the size of the structure and the distances to all property lines or road right of ways, whichever is most restrictive; distances to any existing buildings; height from grade to peak for the proposed structure, North Arrow, Driveway location; road name from which the structure will be accessed.

3. Driveway Permit - Available at: Jasper County Highway Garage  
2676 West Clark St., Rensselaer, IN. 47978 (219) 866-5523 or  
State Highway Department (219) 866-5451  
No Building Permit will be issued without first obtaining your driveway permit

4. Septic Permit & Well Permit - Available at: Jasper County Health Department  
105 West Kellner, Rensselaer, IN. 47978 (219) 866-4917  
No Building Permit will be issued without first obtaining your septic and well permits

5. Construction Drawings showing Dimensional Floor Plans to include window sizes and location, Structural/Framing Plans or cross-section with notes indicating size and spacing of all structural members, Location of Electric Panels, at least one elevation, Foundation Design, and Truss Drawings.

6. If you are putting in a Manufactured Home, we will require: 1) Copy of title in your name - must show that home was built in 1981 or more recently; 2) Copy of Installation Instructions.

7. List of Contractors & Sub-Contractors

8. Mail Box Requirements (Mailboxes are permitted without the issuance of any permits, however, rural mailboxes shall not be permitted closer than five (5) feet to the edge of the road surface and the landowner is responsible for establishing a drive off for the mail carrier.) (Height and location shall be obtained from your post office.)
## Fee Schedule

<table>
<thead>
<tr>
<th>Type</th>
<th>Total</th>
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<tbody>
<tr>
<td>Single Family</td>
<td>220.00</td>
</tr>
<tr>
<td>Modular Home</td>
<td>200.00</td>
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<tr>
<td>Mfg. Home</td>
<td>150.00</td>
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<tr>
<td>Portable Shed</td>
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<tr>
<td>Accessory Bldg. under 720 sq. ft</td>
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<tr>
<td>Accessory Bldg over 720 sq. ft</td>
<td>Max $500.00</td>
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<tr>
<td>Additions</td>
<td>Min $200.00</td>
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<tr>
<td>Temp Structures</td>
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<tr>
<td>Alterations</td>
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<tr>
<td>Signs</td>
<td>90.00</td>
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<tr>
<td>Above ground swimming pool</td>
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<tr>
<td>Inground swimming pool</td>
<td>150.00</td>
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<tr>
<td>Commercial Fees available upon request</td>
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</table>
LIST OF CONTRACTORS & SUB-CONTRACTORS

HOME OWNER ____________________________________________________________

PERMIT NO. ____________________________________________________________

SITE ADDRESS __________________________________________________________

1. CONTRACTOR _________________________________________________________
   ADDRESS ____________________________
   PHONE NUMBER _______________________

2. SUB-CONTRACTORS:
   A. CONCRETE & EXCAVATION: ___________________________________________
      ADDRESS: ____________________________
      PHONE NUMBER: ______________________
   
   B. ELECTRICAL ________________________________________________________
      ADDRESS: ____________________________
      PHONE NUMBER: ______________________
   
   C. HEATING & AIR CONDITIONING: ______________________________________
      ADDRESS: ____________________________
      PHONE NUMBER: ______________________
   
   D. MASONRY WRK, STONE MASONRY, BRICKLAYING: ________________________
      ADDRESS: ____________________________
      PHONE NUMBER: ______________________
   
   E. DRYWALL: _________________________________________________________
      ADDRESS: ____________________________
      PHONE NUMBER: ______________________
   
   F. PLUMBING: _________________________________________________________
      ADDRESS: ____________________________
      PHONE NUMBER: ______________________